

DEAR OWLBUT

TEACHERS' NOTES

Teachers should read all the sections on the previous page. Overall we do not believe in prescriptive resources so each teacher is free to adapt the project to their needs and those of their pupils.

In order to benefit from the work of others and allow others to make use of your work, it is ideal if you can follow the majority of our sections in producing your project.

Once we begin to upload the links to these projects, you will be able to use them as part of any learning programme you have. The idea that others may be reading their work is a great motivation for pupils to carry out the projects.

PARTICIPANTS

The project is best done by individuals in a class of pupils. This project is also written to be done by pupils working alone or at home. The PDF set of instructions is not intended for them. These are written for teachers to photocopy and hand out to pupils in their class.

DURATION

These sets of Little Owlettes projects do not have any advisory duration. I am leaving it up to each teacher to decide how much discussion before, during and after pupils have done the projects there should be.

LESSON GUIDELINES

Firstly, do emphasise that the work can not only go on a part of your school's website and that a link will be made from Owlbut's site but also their finished letter can be emailed to Owlbut and a small selection might receive a reply. I have made the PDF instructions seem quite personal from Owlbut for all these projects.

This project really just provides some extra motivation for letter writing skills. Apart from our suggestion in the instructions about the way to begin a more formal letter, the rest is up to you, the teacher, who has the most detailed knowledge of the people who will be attempting this little project.

GENERAL OUTCOMES

At the completion of this project the student will be able to some or all of the following, depending on which option is chosen:-

- understand the layout of formal letter writing
- produce a given piece of work within in a defined timescale
- understand, develop and communicate ideas and information
- speak, listen, read, write, view and represent
- use language and communicate appropriately and effectively
- understand the power of language to explore and express views of themselves, others and the world
- understand the power of effective communication using the language modes of speaking, listening, reading, writing, viewing and representing
- use visual texts in a range of contexts
- read and respond to short written texts
- write short texts for everyday purposes